

Humboldt Youth Soccer League

Board Meeting Minutes – April 2023

April 6, 2023

Meeting Called to Order: 6:10pm

Roll Call: Lauren, Amy, Amanda, Karen, Sean, Cori, Heather

1. Adjustments to Agenda – None noted
2. Approve Prior Board Minutes
 - a. Motion: Amy
 - b. Second: Heather
 - c. Motion Carries
3. Public Comment – Limited to 3 minutes
 - a. None
4. Board Reports
 - a. President - Lauren
 - i. Discussed board vacancies
 - b. Vice President
 - i. Vacant
 - c. Secretary - Haley
 - i. Not present
 - d. Treasurer – Amy
 - i. Nothing currently
 - ii. Will connect with Karen & bookkeeper
 - e. Equipment/Uniform Report – Amanda
 - i. Would like to set dates to clean out storage unit
 - ii. Discussed weekday possibilities to clean out
 - iii. Lauren going to work on some dates now weather is improving
 - f. Little Kickers
 - i. Brooke presented update at last meeting
 - g. Sponsorship – Cori
 - i. Confirmed new scholarship levels
 - ii. Need to thank last year's sponsors first then approach for this year
 - iii. Providing option for sponsors to decline plaque
 - iv. Completing a scholarship post
 1. Karen sent out information recently to schools to share
 - v. Registration starts May 1st so need to send thank you' by mid-April; including website- Cori to connect with Sean
 1. Goal is 4/14 contacting Karen prior to completing
 - h. Field Coordinator – vacant
 - i. Won't be a critical need until closer to season starting
 1. Reviewed & discussed position
 - i. Website – Sean
 - i. Removing Whitney & Melissa as they have stepped down

- j. Referee Coordinator – Larry
 - i. Not present
- k. Coaches Coordinator – vacant
 - i. Vital new position
 - ii. Discussion/Suggestions
 - 1. Dividing position up among several individuals
 - 2. Shifting some responsibility to age group coordinators
 - 3. Each board member to take a weekend to be responsible for checking fields and handling anything that comes up
 - 4. Create Field Marshall designation for adult referees w/higher pay to function in that role
 - 5. Separate “Coaches Coordinator” to “Coaches Coach”, Field Marshall and possible 3rd role that would give more responsibility to the age group coordinator
 - 6. Agreement to rework descriptions for next month
 - iii. Karen will put out email to prior coaches about Board Vacancies
 - iv. Karen is speaking with people from Sequoia FC & Cal Poly men’s team about building bridges to competitive teams
- 5. Approval of Prior Treasurer’s Report – Feb/March
 - a. Motion: Amy
 - b. Second: Amanda
 - c. Motion Carries
- 6. Old Business
 - a. Hiring Committee – Lauren, Haley, Karen
 - i. Hired Amanda Dixon
 - ii. Karen sending paperwork tomorrow including live scan & background, all employment paperwork & confidentiality agreement
 - iii. Karen signing documents w/her next week
 - iv. Haley suggested providing her a HYSL laptop – agreement was made to offer to use her personal or purchase one
 - b. Google for Non-Profits - Karen
 - i. Karen looking at options for email enterprise through Google for Non-Profits & Google Workspace for Non-Profits
 - ii. Rather than assigning individual email addresses, assign it to position to provide for legacy/succession transitions
 - iii. Motion to try for 1 year and spend up to \$1000
 - 1. Motion: Heather
 - 2. Second: Cori
 - 3. Motion Carries
 - c. Lauren suggested a 2nd screen for Karen
 - i. Motion to provide Karen \$2000 for office upgrades needed
 - 1. Motion: Amy
 - 2. Second: Amanda
 - 3. Motion Carries

- d. Storage Unit
 - i. Working on a date to clean out
- 7. New Business
 - a. Board Vacancies
 - i. Jocelyn, Melissa & Whitney no longer on board
 - ii. Going to promote via email to prior coaches, HYSL website & social media
 - b. Refund Policy/Registration
 - i. Karen getting online program up. Amanda Dixon will be helping rework coaches commitment/instruction
 - ii. Cal North – All qualifications expire July 31st
 - iii. Soonest you can start renewing with them is June 1st
 - iv. Renewals need to be sent out starting May 1st
 - 1. Background & Risk Management – wait until June 1st to complete
 - v. Motion that there will be a firm no refund policy
 - 1. Motion: Amy
 - 2. Second: Cori
 - 3. Motion Carries
 - c. Dual Registration
 - i. Cal North policy is that you cannot register in two Cal North leagues/teams
 - ii. Historic issue w/Eel River allowing this
 - iii. Motion
 - iv. Motion to create a check box on registration with verbiage about Cal North policy
 - 1. Motion: Amy
 - 2. Second: Heather
 - 3. Motion Carries
 - v. Discussion:
 - 1. If child is registered with Sequoia, will we allow child to register?
 - a. Ask, “are you registered with another league?”
 - i. If Cal North assoc league – NO
 - ii. If not – YES
 - d. Discussion regarding coach removed last year
 - i. Safe Sports investigated & found it did not rise to level of needing further investigation
 - ii. Postpone further discussion pending seeing if she is interested in registering again
- 8. Meeting adjourned 7:40pm